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Internal Auditor training for Occupational Health & Safety Management System (ISO 45001:2018)



Course introduction

Occupational Health and Safety Management System auditing is a process that assesses the level of implementation and thus has become a great tool for improvement to enable an organization to improve its OH&S performance in the enhancement of health and safety at work.

In the modern world, trained manpower for internal auditing on Occupational Health and Safety Management System has become crucial and extremely important and this will be a great opportunity for you to learn and get trained.

This internal auditor course will be a blend of training sessions, exercises and group discussions coupled with learning to achieve its objectives.

Course objective

- Understanding the roles and responsibilities of an internal auditor
- Learning to plan, conduct and report the audit
- Understanding the interpretation of ISO 45001:2018 standard.
- Understanding the principles and practice of auditing. Learning through case studies & exercises.

Course contents

- Revision history
- High Level Structure
- Identical Text and Common Terms and Definitions
- ISO 45001:2018
- Correspondence between OHSAS 18001:2007 and ISO 45001:2018
- Societal Expectations
- AIM of OHS Management System
- Success Factors

1. Scope
2. Normative Reference
3. Terms and Definitions
4. Context of Organization
 - 4.1 Understanding the organization and its context
 - 4.2 Understanding the needs and expectations of workers and other interested parties
 - 4.3 Determining the scope of the OHS management system
 - 4.4 OHS management system
5. Leadership and Worker Participation
 - 5.1 Leadership and commitment
 - 5.2 OHS policy
 - 5.3 Organizational roles, responsibilities and authorities
 - 5.4 Consultation and Participation of workers
6. Planning
 - 6.1 Actions to address risk associated with threats and opportunities
 - 6.2 OHS objectives and planning to achieve them
7. Support
 - 7.1 Resources
 - 7.2 Competence
 - 7.3 Awareness
 - 7.4 Communication
 - 7.5 Documented information
8. Operation
 - 8.1 Operational planning and control
 - 8.2 Emergency preparedness and response
9. Performance Evaluation
 - 9.1 Monitoring, measurement, analysis and evaluation
 - 9.2 Internal audit
 - 9.3 Management review
10. Improvement
 - 10.1 General
 - 10.2 Incident, Nonconformity and corrective action
 - 10.3 Continual improvement
11. Reporting audit results
 - 11.1 Conducting the closing meeting
 - 11.2 Preparing the audit report
 - 11.3 Distributing the audit report
 - 11.4 Corrective action responsibilities
 - 11.5 Follow up scheduling
 - 11.6 Monitoring corrective action
12. Planning an internal audit
 - 12.1 Developing an audit plan
 - 12.2 Preparing checklists or working documents
 - 12.3 Communication factors

13. Conducting an audit
 - 13.1 Collecting objective/audit evidence
 - 13.2 Effective interviewing techniques
 - 13.3 Identifying and recording nonconformities

Evaluation and certification

There will be a written examination at the end of the course with a minimum passing criteria: 60%. Candidates successfully completing the course will be presented with TÜV SÜD America Occupational Health & Safety internal auditor training certificate. Unsuccessful candidates will be issued a certificate of attendance.

Duration

2 Days

Target group

Management representatives, Environmental and Occupational Health and Safety Professionals and Executives from organizations willing to implement, maintain and improve OH&S Managers (in middle and senior management) who are actively involved in the development, maintenance and internal auditing of existing / proposed EMS and OHSAS Management System.

Note: Prior knowledge about OHSAS 18001:2007 standard is desirable. This course is not for filling gaps in the knowledge about the standards; but for enhancing the knowledge about the same with regards to audit context.

Contact us

For registration or any other inquiries, please contact Tiffany Long at Tiffany.Long@tuvsud.com or 858.761.7298.